

25 NCAC 01N .0105 STATE AGENCY RESPONSIBILITIES

- (a) Each state agency shall have a written State Employee Workplace Requirements Program for Safety and Health consistent with the State Human Resources Commission's model program and its procedural requirements. Written components of the program shall at a minimum contain the program requirements set forth in G.S. 143-582.
- (b) Each state agency shall establish safety and health committees comprised of a mix of management and non-management personnel in order to address safety and health issues through their input and with the most efficient use of resources and expertise.
- (c) The Safety and Health Committee shall be established in compliance with 13 NCAC 07A .0605.
- (d) A state agency with field forces must ensure field operations staff safety and health issues are represented on the safety and health committee by a member(s) of that group.
- (e) The agency Safety and Health Director or Officer or designee shall serve as ex-officio member with voting rights on the Committee(s).
- (f) The agency shall establish a procedure by which Employee Safety and Health Representatives can be selected or appointed.
- (g) The Chairperson of the Safety and Health Committee may be appointed by the agency head or elected by the members. Secretarial services are to be provided to the Chairperson to carry out his or her duties.
- (h) Each state agency shall verbally notify the Office of State Human Resources Workplace Requirements Program for Safety and Health within eight hours after the death of any N.C. State Government employee from a work-related incident or the in-patient hospitalization of three or more employees as a result of a work-related incident. A summary accident investigation report and Death Claim Notice Form shall be filed within five days of knowledge of the death.

*History Note: Authority G.S. 95-148; 126-4(5),(10); 143-580 through 143-584;
Executive Order No. 6 (1985);
Eff. February 1, 1993;
Amended Eff. April 1, 2006;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. October 4,
2016.*